

# **REPUBLIC OF CAMEROON**

**PEACE – WORK – FATHERLAND**

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## **LIVESTOCK AND FISHERIES DEVELOPMENT PROJECT (LIFIDEP)**

### **LIFIDEP SPECIAL TENDERS BOARD**

INVITATION LETTER- REQUEST FOR QUOTATION.

N° 30/RFQ/ LIFIDEP/STB/2018 OF 13/3/2019 FOR THE SUPPLY OF  
VACCINES, DEWORMERS, MINERAL LICKS, VACCINATION SYRINGES &  
NEEDLES AND COLD CHAIN EQUIPMENT FOR THE LIVESTOCK AND  
FISHERIES DEVELOPMENT PROJECT (LIFIDEP) FOR THE NORTH WEST  
REGION OF CAMEROON IN TWO(2) LOTS.

**Country:** Cameroon

**Project:** Livestock and Fisheries Development Project (LIFIDEP) for the  
North West Region of Cameroon.

**Financing:** Islamic Development Bank (IDB)/Government of Cameroon (GOC)

**Project Identification:** PCMR 0102:  
**Financing Agreement** N° 2CM0066  
**Package** N° 8

**Date:** 13/3/2019

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REPUBLIC OF CAMEROON  
Peace-Work-Fatherland  
\*\*\*\*\*  
MINISTRY OF LIVESTOCK, FISHERIES  
AND ANIMAL INDUSTRIES  
\*\*\*\*\*  
NORTH WEST DEVELOPMENT AUTHORITY  
(EXECUTING AGENCY)



REPUBLIQUE DU CAMEROUN  
Paix - Travail - Patrie  
\*\*\*\*\*  
MINISTÈRE DE L'ÉLEVAGE, DES PÊCHES  
ET DES INDUSTRIES ANIMALES  
\*\*\*\*\*  
MISSION DE DÉVELOPPEMENT DU NORD-OUEST  
(AGENCE D'EXECUTION)

## LIVESTOCK AND FISHERIES DEVELOPMENT PROJECT, NORTH WEST REGION (LIFIDEP)

Fax/Tel: (237) 691 046 397

BP 142 BAMENDA, E-mail: [lifidepnr@gmail.com](mailto:lifidepnr@gmail.com)

Ref: N° --/LIFIDEP-NW/PPE/ /

Bamenda, the 13 MARS 2014

### INVITATION LETTER/REQUEST FOR QUOTATION.

N° 30/RFO/LIFIDEP/STB/2014 OF 13/3/2014 FOR THE SUPPLY OF VACCINES, DEWORMERS, MINERAL LICKS, VACCINATION SYRINGES & NEEDLES AND COLD CHAIN EQUIPMENT FOR THE LIVESTOCK AND FISHERIES DEVELOPMENT PROJECT (LIFIDEP) FOR THE NORTH WEST REGION OF CAMEROON IN TWO(2) LOTS.

1. The Government of the Republic of Cameroon has received funding from the Islamic Development Bank (IsDB) towards the cost of the Livestock and Fisheries Development Project (LIFIDEP) for the North West Region of Cameroon and the Project intends to apply a portion of this financing for eligible payments under Contract for the supply of vaccines, dewormers & mineral licks, vaccination syringes & needles, and cold chain equipment.
2. This Notice of consultation follows the General Procurement Notice for this Project that appeared in the UN Development Business dated 7<sup>th</sup> January 2014, the ICB website dated 7<sup>th</sup> January 2014 and Cameroon Tribune dated 10<sup>th</sup> January 2014.
3. This invitation letter is issued to the following firms

#### Lot 1: Vaccines, dewormers and mineral licks, vaccination syringes and needles

1. Grassroot Veterinary Service, Nkwen Bamenda;

Tel: 657 584 090

2. Groupe Alivet Cameroon Sarl P.O BOX 755, Bamenda, Cameroon.  
Telephone: (+237) 699 92 07 17, (+237) 699 92 07 18,

E-mail: [alivet@hotmail.com](mailto:alivet@hotmail.com)

3. TALOM François BP Bafoussam.  
Telephone 677 76 93 24

#### Lot 2: Cold chain equipment

1. Triventure International : P O Box 519 Bamenda  
Tel. 678 490 975

2. Wally Construction. P O Box 1086 Ringway Street Bamenda.  
Tel 677 768 584

3. MOTISON BUSINESS ENTERPRISE, PO BOX 737 BAMENDA.  
Tel. Tel 677 587 323

4. CHEBEK & SONS CO. LTD, P.O. BOX 932 Bamenda  
Telephone: 675 387 810

4. The project Coordinator of the Livestock and Fisheries Development Project (LIFIDEP) hereby invites sealed quotations from the above enterprises for the supply of these equipment as per the following 2 lots :
- Lot 1 : Supply of a Vaccines, dewormers and mineral licks, vaccination syringes and needles
  - lot 2 : Supply of cold chain equipment
5. Bidding will be conducted through National Shopping (NS) procedures according to "Guidelines for Procurement of Goods and Works under Islamic Development Bank Financing, May 2009", and is limited to the bidders as per 1.3 above.
6. Bidders must include in their bids the following administrative documents.
- A. Original Tax Clearance Certificate
  - B. Original Certificate of Non-Exclusion from Public contracts by ARMP
  - C. Certified copy of business registration ("Registre de Commerce")
  - D. Original of Attestation of Non Bankruptcy/Solvency obtainable from the Court
  - E. Original Attestation of Bank Account
  - F. Original Attestation from National Social Insurance Fund
  - G. Attestation of Location and Location Plan

These documents must not be more than three months old.

7. Bidders who may need further clarification could do so in writing or e-mail to the Project Coordinator of LIFIDEP , LIFIDEP Building Ayaba street, P.O Box 142, Mankon Bamenda, Téléphone : (+237) 691 046 397, e-mail: [lifidepnwr@gmail.com](mailto:lifidepnwr@gmail.com), at least fourteen (14) days before the closing date for submission of quotations .
8. The quotation file in English can be obtained during working hours, at the Secretariat of the Project Coordinator, LIFIDEP Building Ayaba Street, Bamenda Cameroon, as soon as this notice is published, upon presentation of receipt of payment of a non-refundable sum of fifty thousand (50,000) FCFA, payable into account Number N° 97568650001-28 in the name of << AGENCE DE REGULATION MARCHÉS PUBLICS > in any of BICEC branches in Cameroon. Such a receipt shall identify the payer as representing a Contractor invited to participate in the bid.
9. The Request for quotations includes the following documents:
- 1) Notice of consultation
  - 2) Instructions to bidders and conditions of consultation
  - 3) Bill of quantities
  - 4) Descriptive bill of estimates, Specifications and quantities.
  - 5) Specification of goods
  - 6) Bid letter Template
  - 7) Form of contract

- 8) Terms and conditions of the supply.
- 9) Bank Guarantee Templates
- 10) List of banks and financial organizations authorized to issue bank cautions/guarantees in public contracts

10. Quotations shall be valid for ninety (90) days from the date of submission of quotations.

11. The deadline provided for the supply is thirty (30) days for lot 1 and sixty (60) days for lot 2 from the date of notification to the successful bidder to supply the goods.

12. Each quotation written in English or French and in seven (07) sets, comprising one (01) original and six (06) copies labelled as such, should reach the Secretariat of the Project Coordinator (Reception), LIFIDEP Building Ayaba street, PO Box 142, Mankon Bamenda, , e-mail: [lifidepnwr@gmail.com](mailto:lifidepnwr@gmail.com) on or before the 5/4/2019 at 10: 00 am local time (GMT+1). It should be labelled as follows:

<< REQUEST FOR QUOTATIONS N°30/RFO/LIFIDEP/STB/2018 OF 13/3/2019 for the supply of vaccines, dewormers, mineral licks, vaccination syringes & needles and cold chain equipment for the Livestock And Fisheries Development Project (LIFIDEP) for the North West Region of Cameroon in two(2) LOTS..(Lot N° ....)

TO BE OPENED ONLY DURING THE TENDERS' BOARD BID-OPENING SESSION>>

13. Quotations will be opened in the presence of bidders or their representatives who choose to attend the bid opening session at 11.00 am local time (GMT+1) on the 5/4/2019, at the following address:

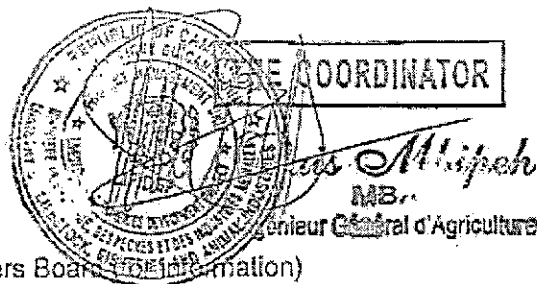
Conference room, Ground Floor, LIFIDEP Building Ayaba Street, PO Box 142, Mankon Bamenda.

For all acts of corruption, kindly call or send an SMS to MINMAP at these numbers: 673 20 57 25/699 37 07 48

For ; LIVESTOCK AND FISHERIES DEVELOPMENT PROJECT

CC:

- ARMP (for publication and archiving)
- Chairperson of LIFIDEP Special Tenders Board (for information)
- Notice board (for information)





**LIVESTOCK AND FISHERIES DEVELOPMENT PROJECT, NORTH WEST REGION  
(LIFIDEP)**

Fax/Tel: (237) 691 046 397

BP 142 BAMENDA, E-mail: [lifidepnwr@gmail.com](mailto:lifidepnwr@gmail.com)

Ref.: N°. --/LIFIDEP-NW/PPE/ /

Bamenda, the 13 MARS 2019

**LETTRE D'INVITATION- DEMANDE DE COTATION.**

N°. 30/RFQ/LIFIDEP/STB/2018 DU 13...21/ 2019 POUR LA FOURNITURE DES VACCINS, DÉPARASITAIRES, PIERRES À LÉCHER, SÉRINGUES & AIGUILLES DE VACCINATION AINSI QUE L'ÉQUIPEMENT DE CHAÎNE DE FROID POUR LE PROJET DE DÉVELOPPEMENT DE L'ÉLEVAGE ET DE LA PÊCHE (LIFIDEP) DE LA RÉGION DU NORD OUEST, CAMEROUN EN DEUX (2) LOTS

1. Le Gouvernement de la République du Cameroun a reçu des fonds de la Banque Islamique de Développement (BID) pour le financement du Projet de Développement de l'Élevage et de la Pêche (LIFIDEP) dans la Région du Nord-Ouest, et le Projet compte utiliser une partie de ce financement pour le paiement sur contrat, la fourniture des vaccins, déparasitaires, pierres à lécher, seringues et aiguilles de vaccination des animaux ainsi que l'équipement de chaîne de froid.
2. Cette lettre d'invitation, découle de la publication de l'Avis Général de passation des marchés de LIFIDEP apparu dans le « UN Development Business » du 7 Janvier 2014, le site web de la Banque Islamique du Développement du 7 Janvier 2014 et le Cameroun Tribune du 10 Janvier 2014.
3. Cette lettre d'invitation est adressée aux entreprises suivantes :

**Lot 1: Fourniture des vaccins, déparasitaires, pierres à lécher, seringues et aiguilles de vaccination**

1. Grassroot veterinary Service, Nkwen Bamenda;  
Tel: 657 584 090
2. Groupe Alivet Cameroon Sarl P.O BOX 755, Bamenda, Cameroon.  
Telephone: (+237) 699 92 07 17, (+237) 699 92 07 18,  
E-mail: [alivet@hotmail.com](mailto:alivet@hotmail.com)
3. Dr TALOM François BP Bafoussam.  
Telephone 677 76 93 24

**Lot 2: Fourniture des équipements de chaîne de froid.**

1. Triventre International : P O Box 519 Bamenda  
Tel. 678 490 975

2. Wally Construction P O Box 1086, Ringway Street Bamenda.  
Tel 677 768 584
3. MOTISON BUSINESS ENTERPRISE, PO BOX 737 BAMENDA.  
Tel. Tel 677 587 323
4. CHEBEK & SONS CO, LTD, P.O. BOX 932 Bamenda  
Telephone: 675 387 810
4. Le Projet de Développement de l'Elevage et de la Pêche(LIFIDEP) invite par la présente, les cotations pour la fourniture des dites biens en deux(2) lots ainsi qu'il suit :
  - Lot 1: Fourniture des vaccins, déparasitaires, pierres à lécher, seringues et aiguilles de vaccination
  - Lot 2: Fourniture des équipements de chaîne de froid.
5. La consultation se fera par voie de demande de cotation et selon le "Guidelines for Procurement of Goods and Works under Islamic Development Bank Financing, May 2009", et est restreinte aux soumissionnaires définis en 1.3 ci-dessus.
6. Les soumissionnaires doivent joindre à leurs offres les pièces administratives suivantes :
  - A. L'Originale d'attestation de non redevance délivrée par la Direction d'impôts
  - B. L'Originale d'attestation de Non-Exclusion des marchés publics délivrée par l'ARMP.
  - C. Copie certifiée de Registre de Commerce
  - D. L'Originale d'attestation de Non-faillite délivrée par le tribunal de grande instance
  - E. L'Originale d'attestation de Domiciliation bancaire.
  - F. L'Originale d'attestation de la CNPS.
  - G. Attestation de location

Toutes les pièces doivent datées moins de trois mois.
7. Les soumissionnaires qui ont besoin de plus des clarifications peuvent les obtenir par écrit ou e-mail auprès du Coordonateur du Projet, Immeuble LIFIDEP, Ayaba Street, BP 142 Mankon, Bamenda, e-mail: [lifidepnwr@gmail.com](mailto:lifidepnwr@gmail.com) , Téléphone : (+237) 691 046 397 au moins quatorze (14) jours avant la date limite de remise des offres.
8. Le Dossier de cotation en anglais peut retiré aux heures ouvrables au Secrétariat du Coordonnateur du Projet Immeuble LIFIDEP, Ayaba Street, BP 142 Bamenda, Cameroun, dès la publication du présent avis, sur présentation d'une quittance de versement de la somme non-remboursable de cinquante mille (50,000) FCFA, payable dans des agence BICEC Cameroun au << AGENCE DE REGULATION MARCHES PUBLICS>> N° 97568660001-28 . La quittance doit identifier le payeur comme représentant de l'entreprise invité à participer à l'Appel d'Offres.
9. Le Dossier de consultation est composé des documents suivants:
  - 1 Avis de consultation
  - 2 Instructions aux soumissionnaires et règlement de la consultation
  - 3 Devis quantitatif et estimatif
  - 4 Cadre du devis estimatif, descriptif et quantitatif

- 5 Les specifications techniques
- 6 Modèle de la lettre de soumission
- 7 Modèle de contrat
- 8 Les Modalités de la Fourniture
- 9 Modèles des cautions bancaires
- 10 . Liste des banques agréées pour fournir les cautions pour les marchés publics

10. La période de validité des cotations est de quatre-vingt-dix (90) jours à partir de la date de remise des offres.

11. Le délai maximum pour la livraison des biens est trente(30) jours pour le lot 1 et 60 jours pour lot 2 à partir de la date de notification de l'ordre de service de démarrage des prestations.

12. Chaque cotation rédigée en Anglais ou en Français en sept (7) exemplaires, dont un(1) original et six (6) copies marqués comme tel, devra parvenir au Secrétariat du Coordinateur du Projet LIFIDEP (réception) , Immeuble LIFIDEP, Ayaba Street, Bamenda, au plus tard le 5/4...../2019 à 10 h et devra porter la mention :

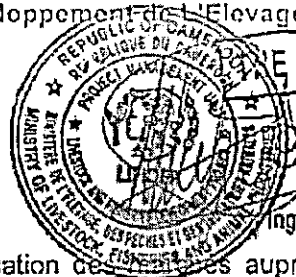
<< DEMANDE DE COTATION N°: 3D/RFO/MIDENO/LIFIDEP/STB/2014 DU 13/3...../2019 POUR LA FOURNITURE DES VACCINS, DEPARASITAIRES, PIERRES A LECHER, SERINGUES & AIGUILLES DE VACCINATION AINSI QUE L'EQUIPEMENT DE CHAINE DE FROID POUR LE PROJET DE DEVELOPPEMENT DE L'ELEVAGE ET DE LA PECHE(LIFIDEP) DE LA REGION DE NORD OUEST, CAMEROUN EN DEUX(2) LOTS ( LOT : NO...).

Financement: BANQUE ISLAMIQUE DE DEVELOPPEMENT (BID)  
A N'OUVRIR QU'EN SEANCE DE DEPOUILLEMENT>>

13. L'ouverture des offres aura lieu 5/4...../2019 à 11.00 h, heure locale (GMT+1), dans la Salle de Conférence, Rez de chaussée, Immeuble LIFIDEP, Ayaba Street, BP 442, Mankon Bamenda, en présence des soumissionnaires ou leurs représentants dûment mandatés, et ayant une bonne connaissance du dossier.

Pour tout acte de corruption, bien vouloir appeler ou envoyer un SMS au MINMAP aux numéros suivants : 673 20 57 25/699 37 07 48

Pour le Projet de Développement de l'Elevage et de la Pêche

 **COORDINATOR**  
*Puis Mbipheh*  
**MBA**  
Ingénieur Général d'Agriculture

CC:

- ARMP (pour publication et archivage)
- Président de la Commission de Passation des Offres auprès de LIFIDEP (pour information)
- Affichage (pour information)

## 2. INSTRUCTIONS TO BIDDERS AND CONDITIONS OF CONSULTATION

Quotation(s) should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

### 2.1 Documents comprising the bid.

The bid presented by the supplier shall comprise the following documents per LOT:

- **The bid letter dated, and duly signed.**
- **The priced bill of quantities, duly filled, dated and signed.**
- **Descriptive Bill of estimates, entry and quantities duly filled, dated and signed. The candidate must describe and furnish the specifications of the goods he proposes to supply.**

2.2 PRICES: The prices should be quoted for supply and delivery to the LIFIDEP project office, Ayaba Street Bamenda.

Prices shall be quoted in FCFA

2.3 EVALUATION OF QUOTATIONS: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. An offer is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this Request for Quotation, and it will not be considered further. The Contracting Authority will evaluate and compare only the quotations determined to be substantially responsive. In evaluating the quotations, the Contracting Authority will adjust for any arithmetical errors as follows:

- (a) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
- (c) if a Supplier refuses to accept the correction, his quotation will be rejected.

In addition to the quoted price, the evaluated price shall include Value Added Tax (VAT) in Cameroon, which will be borne by the state of Cameroon, as IDB financing does not cover the payment of taxes and duties.

2.4 AWARD. The award will be made to the bidder offering the lowest evaluated price that meets the required standards of technical and financial capabilities and within the budget. The successful bidder will sign a Contract as per attached form of contract and terms and conditions of supply.

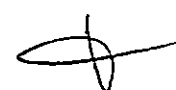
2.5 VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of ninety (90) days from the deadline for receipt of quotation(s)

2.6 If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of suppliers for the project for two years.



2.7 The bidder whose quotation is accepted will be notified of the award of contract through the Letter of Acceptance issued by the Contracting Authority within seventy five (75) days from the date of submission of quotation.

2.8 Under IsDB's Anticorruption Policy bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. IsDB will reject a proposal for award, and will impose sanctions on parties involved, if it determines that the bidder recommended for award or any other party, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing the Contract. At the time of submission of your quotation, you should not be in IsDB's sanctions list.



### 3. BILL OF QUANTITIES

The following schedules shall be completed and submitted with the quotations.

#### Lot 1: BILL OF QUANTITIES FOR VACCINES, DEWORMERS AND MINERAL LICKS, VACCINATION SYRINGES AND NEEDLES

PRICE NO.	DESCRIPTION	UNITS	QUANTITY	UNIT COST	TOTAL COST
	<b>VACCINES</b>				
1.1	Live attenuated vaccine against Peste des Petits Ruminants (PPR).	Doses	30,000		
	<b>DEWORMERS/ ACARICIDES</b>				
1.2	Large spectrum dewormer as boluses of 150 mg each in cups of 100.	Boluses	4,000		
1.3	Large spectrum dewormer 10% suspension in 1 Litres.	Litre	40		
1.4	Acaricide of the Ivermectine family .	ml	2,000		
1.5	Dual purpose (ecto-endo parasite action) containing 10 mg Ivermectine	ml	2 000		
	<b>MINERAL LICKS</b>				
1.6	Mineral Lick block universal 5Kg	blocks	72		
1.7	Mineral lick block sheep 5Kg	blocks	72		
1.8	Multi Vitamins in boluses of 8g each.	bolus	9 000		
	<b>SUBTOTAL VACCINES, DEWORMERS AND MINERAL LICKS</b>				
	<b>SYRINGES AND NEEDLES</b>				
1.9	Automatic cattle vaccination syringe: <i>Model 1</i>	u	160		
1.10	Cattle vaccination needles in packs of 12. <i>Model 1</i>	Packs	160		
	<b>SUBTOTAL SYRINGES AND NEEDLES</b>				
	<b>TOTAL EXCLUSIVE OF VAT</b>				
	<b>VAT(19,25)</b>				
	<b>AIR (2.2% or 5.5%)</b>				

**Lot 2: BILL OF QUANTITIES FOR COLD CHAIN EQUIPMENT**

<b>COLD CHAIN EQUIPMENT</b>					
<b>PRICE NO.</b>	<b>DESCRIPTION</b>	<b>UNITS</b>	<b>QUANTITY</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>
2.1	Icemaker machine	u	7		
2.2	Refrigerator: Model 1- electrical type	u	34		
2.3	Small vaccine carrier long range with Ice packs (conform to WHO standards)	u	140		
2.4	Small cold boxes long range with Ice packs (conform to WHO standards)	u	7		
	TOTAL EXCLUSIVE OF VAT				
	VAT(19,25)				
	AIR (2.2% or 5.5%)				

**4. DESCRIPTIVE BILL OF ESTIMATES, SPECIFICATIONS AND QUANTITIES.**

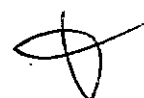
(To be filled by the candidate for each Lot, and submitted with the bid)

Price Nº	Description of item (specifications and characteristics of goods proposed)	Quantity	Unit price In figures and in words)	Total price	Delivery	
					Period (time)	Place

## 5. SPECIFICATIONS

**LOT 1: SPECIFICATION FOR VACCINES, DE-WORMERS AND MINERAL LICKS**  
**THE SHELF LIFE SHOULD BE AT LEAST TWO (2) YEARS AT THE DATE OF DELIVERY**

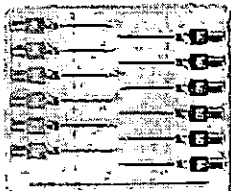
Price N°.	Item	Description of item	Units	Q'ty	
1.1	PPR Vaccine	Live attenuated vaccine against Peste des Petits Ruminants (PPR). Vaccine prepared from a culture, on vero cells of PPR virus PPRV 75/1 LK6 BK2 vero strain. Each dose contains a minimum of 10 <sup>2.5</sup> DICT <sub>50</sub> PPR virus. It is cryophilized, preferable thermo stable - Preferably in Vials of 20 – 50 doses (Made in Cameroon)	Doses	30,000	
1.2	Dewormers/ Acaricides	Large spectrum dewormers as boluses. Each bolus contains Levamisole chlorhydrate (150mg minimum). Oral administration. 01 bolus per small ruminant dose rate. 7 days withdrawal period for meat Preferably in packs of 100 boluses	Boluses	4,000	
1.3		Large spectrum dewormers in oral suspension. Each 1 Litre contains Albendazole 100 mg in 1 ml. Oral administration	Litre	40	
1.4		Acaricide of the Ivermectine family . Dual purpose (ecto-endo parasite action). Contains both Ivermectine & clorsulon Preferably in Bottles of 50 ml	ml	2 000	
1.5		Dual purpose (ecto-endo parasite action) containing minimum of 10 mg ivermectine Preferably in Bottles of 50 ml	ml	2 000	
1.6	Mineral licks universal	Nacl(%)	>99	In 5kg blocks	72
		Sodium (%)	39.0		
		Magnesium (%)	0.2		
		Zinc (Mg/Kg)	810		
		Copper (Mg/Kg)	220		
		Iodine (Mg/Kg)	100		
		Selenium (Mg/Kg)	10		
		Iron (Mg/Kg)			



1.7	Mineral lick for sheep in 5kg	Nacl(%)	>96	block	72
		Sodium (%)	38,8		
		Magnesium (%)	0.2		
		Zinc (Mg/Kg)	5000		
		Copper (Mg/Kg)	—		
		Iodine (Mg/Kg)	300		
		Sebniium (Mg/Kg)	10		
		Iron (Mg/Kg)	500		
1.8		<b>Vitamins in boluses with the following minimum constitution.</b> Vitamins: A-64000 IU, D3-640IU, E-144IU, B1-5.6, k3-4mg, C-72mg, folic acid-4 mg, Biotin-75 µg, Trace-elements: Selenium-0.2mg, Iron-80mg, copper-2mg, Zinc-24mg, manganese-8mg Minerals: Calcium-9%, Phosphorus-7% Dosage: ½ bolus per small ruminant -preferably in packs of 250 boluses		Boluses	9 000

**LOT 1 CONTINUED: SPECIFICATIONS AUTOMATIC VACCINATION SYRINGES & NEEDLES**

Price N°.	Item	Technical specification	units	Q'ty
1.9	Automatic cattle vaccination syringe: <u>Model 1</u>	<ul style="list-style-type: none"> <li>✓ Multi-dose automatic pistol-grip syringe for easy one hand manipulation,</li> <li>✓ 30ml - 50ml capacity,</li> <li>✓ Stainless steel metal body,</li> <li>✓ Plastic or glass (lightweight aluminium cover) barrel,</li> <li>✓ Replacement barrels available,</li> <li>✓ Luer Lock hub,</li> <li>✓ Adjustable Dose 1, 2, 3, 4, 5 ml increment</li> <li>✓ Washer Pack contains 3 washers</li> <li>✓ Silicon oil for lubrication</li> </ul>	U	160
1.10	Cattle vaccination needles in packs of 12.	<ul style="list-style-type: none"> <li>✓ Stainless Steel Reusable Needles in packs of 12</li> <li>✓ Standard Luer lock fitting which fit onto all the most common brands of multi dose vaccinator</li> </ul>	U	160

	<b><u>Model 1</u></b>	and single dose syringes. ✓ S/C gauge =14G to17 G, length =3/4" for adult cattle 		
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## LOT 2: SPECIFICATIONS OF COLD CHAIN EQUIPMENT

Price N°.	Item	Technical specifications	units	Q'ty
2.1	Icemaker machine	<ul style="list-style-type: none"> <li>• Produces individual Gourmet crystal clear supercubes</li> <li>• Up to 135-150 kg (max. 330,5 lbs) daily production</li> <li>• Up to 50-70 kg (max. 154 lbs) ice storage capacity</li> <li>• [WxDxH inches] 42"x28"x39"/44"</li> <li>• Able to make small gourmet of 8g to Large Gourmet of 39 g of approximately Ø 21 x H 25 mm to Ø 38 x H 41 mm</li> <li>• Resistant stainless steel exterior</li> <li>• Advanced diagnostics Computerized control</li> <li>• Front panel in &amp; out airflow (air-cooled model only) for built-in installation</li> <li>• Front access condenser air filter, removable and washable (air cooled version only)</li> <li>• Easily accessible front panel mount ON-OFF Switch</li> <li>• Routine Maintenance visible alarm light on front panel</li> <li>• Ergonomically designed ice storage access, with disappearing door</li> <li>• Door-closing movement dampening system</li> <li>• Vapour-based microbial control system pouch in ice-storage area</li> <li>• Optional PWD System for remote water drain (easy-fit installation)</li> <li>• AgION antimicrobial agent embedded in moulded plastics parts</li> <li>• CFC-free R-404A Refrigerant</li> </ul>	U	07



		<ul style="list-style-type: none"> <li>• 3 years manufacturer warranty</li> <li>• User manual</li> </ul>		
Price N <sup>o</sup> .	Item	Technical specifications	units	Q'ty
2.2	Refrigerator  <u>Model - electrical type</u>	<p><b><u>Technical features</u></b></p> <ul style="list-style-type: none"> <li>• Minimum total volume of 200 litres</li> <li>• Minimum refrigerator volume of 160 litres</li> <li>• Minimum freezer volume of 45 litres</li> <li>• Product dimension of minimum (W*D*H)= 600*650*1630mm</li> <li>• Net weight= minimum 70kg</li> <li>• Gross weight = minimum 80kg</li> <li>• Freezer Temperature Range of ~16 °C separate compartment</li> <li>• Fridge Temperature Range of 0~10 °C</li> </ul> <p><b><u>Features</u></b></p> <ul style="list-style-type: none"> <li>• Balcony- Clear Balconies Control front mounted</li> <li>• Thermostat is electric/gas</li> <li>• Ignition is the Piezo Ignition type</li> <li>• Indicator –Flame indicator</li> <li>• Safety valve- Gas Flame Failure safety valve</li> <li>• Door Type- Reversible Door</li> <li>• Handle Type- integrated handle Type</li> <li>• Egg Tray, Ice Cube</li> <li>• Shelf- Adjustable Wire Shelves</li> <li>• User manual</li> </ul> <p><b><u>Power:</u></b> 220V</p> <p><b><u>Consumption:</u></b> Electric-220V -300W</p> <p><b><u>Appearance and colour:</u></b> double door</p>	U	34
Price N <sup>o</sup> .	Item	Technical specifications	units	Q'ty
2.3	Small vaccine carrier long range with ice packs:	<p><b><u>Small vaccine carrier</u></b></p> <ul style="list-style-type: none"> <li>• Vaccine Storage Capacity as per Std. PQS load : 1.35 to 2.6 Litres</li> <li>• Gross Storage Capacity : 1.35 to 2.6 Litres</li> <li>• Weight Fully Loaded : 4.36 to 4.5 Kgs</li> <li>• Weight Empty (with empty ice pack) : 1.9 to 2.22 Kgs</li> <li>• External surface material : HDPE*</li> <li>• Internal lining material : HIPS*</li> <li>• Insulation material : CFC free Polyurethane</li> <li>• Insulation thickness : 35 / 40 mm</li> </ul>	U	140



		<ul style="list-style-type: none"> <li>• External dimensions (LxWxH) : 24.0- 26 x24.0 – 26 x30.0- 32 cm</li> <li>• Internal dimensions (LxWxH) : 9.9-19x9.9-19x16.50-22.5 cm</li> <li>• Vaccine Storage dimensions (LxWxH) : 9.0-11.5x9.1 – 11.5 x16.50 – 19.5 cm</li> <li>• Lid Type and Fixings : Removable</li> <li>• Number of Ice packs required : 4</li> <li>• Ice-pack type compliant with PQS EOS/IP01.1 – 01.2 : 0.4-.6 L</li> <li>• Volume of Ice pack : 0.40 – 0.6 Litres</li> <li>• Minimum cold Life Requirement. : 30 hours.</li> <li>• Conforming to WHO PQS Ref. No. : E04/VC01.1 or E05.IP01.2 or is classified by World Health Organisation Performance</li> <li>• Cold Life without openings at +43°C: minimum 40 hours</li> <li>• Warm Life at -20°C : minimum 15 hours</li> <li>• Cool Life +43°C: minimum 7 hours</li> <li>• Instruction manual</li> </ul> <p><b><u>Icepacks</u></b></p> <ul style="list-style-type: none"> <li>• Size : 0.4 litres</li> <li>• Volume of Ice per pack : 0.355 Litres</li> <li>• Approx. External dimensions (WxDxH) : 164 x 95 x 34 mm</li> <li>• Weight Empty: 78 gms.</li> <li>• Weight Filled : 432 gms</li> <li>• Material : HDPE*</li> <li>• Conforming to WHO Specifications : WHO/PQS/E05/IP01.1</li> </ul>		
Price N <sup>o</sup> .	Item	Technical specifications	units	Q'ty
2.4	Small cold boxes long range with ice packs	<p><b><u>Small cold boxes, long range</u></b></p> <ul style="list-style-type: none"> <li>• Vaccine Storage Capacity as per Std. PQS load : 16.0-18 Litres</li> <li>• Gross Storage Capacity : 20.80-22.00 Kgs</li> <li>• Weight Fully Loaded : 34.42-36.00 Kgs</li> <li>• Weight Empty (with empty ice pack): 14.30 Kgs.</li> <li>• External surface material : LLDPE*</li> <li>• Internal lining material : LLDPE*</li> <li>• Insulation material : CFC free Polyurethane</li> </ul>	U	7



		<ul style="list-style-type: none"> <li>• Insulation thickness : 65 mm minimum</li> <li>• External dimensions minimum (LxWxH) : 65.0 x 65.0 x 34.7 cm</li> <li>• Internal dimensions minimum : (LxWxH): 47.8x48.1 x 22.5 cm</li> <li>• Vaccine Storage dimensions minimum : 40.1 x 40.6 x 12.78 cm</li> <li>• Lid Type and Fixings : Hinged</li> <li>• Number of Ice packs Required : 32 minimum</li> <li>• Ice-pack type compliant with PQS EOS/IPO1.1 : 0.4 L</li> <li>• Volume of Ice pack : 0.4 Litres minimum</li> <li>• Minimum cold life requirement: 48 hours.</li> <li>• Conforming to WHO PQS Ref. N°. : E04/CB01.1</li> <li>• Cold Life without openings at +43°C: minimum 80 hours</li> <li>• Warm Life at -20°C: minimum 27 hours</li> <li>• Cool Life +43°C: minimum 18 hours.</li> <li>• Instruction manual</li> </ul> <p><u><b>Icepacks</b></u></p> <ul style="list-style-type: none"> <li>• Size : 0.4 litres</li> <li>• Volume of Ice per-pack : 0.355 Litres</li> <li>• Approx. External dimensions (WxDxH) : 164 x 95 x 34 mm</li> <li>• Weight Empty: 78 gms.</li> <li>• Weight Filled : 432 gms</li> <li>• Material : HDPE*</li> <li>• Conforming to WHO Specifications : WHO/PQS/E05/IP01.1</li> </ul>		

\*HDPE - High Density Polyethylene

\*HIPS - High Impact Polystyrene

\*LLDPE - Linear Low Density Polyethylene



## 6. BID LETTER

(To be filled and submitted with the bid)

To: \_\_\_\_\_ (Employer's Name)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Employer's Address)

We offer to execute the \_\_\_\_\_ (name and number of Contract) in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of \_\_\_\_\_ (amount in words and numbers) (\_\_\_\_\_) (name of currency) \_\_\_\_\_ exclusive of VAT. We propose to complete the delivery of Goods described in the Contract within the following Delivery Time of .....days from the Date of receiving the service note to supply the goods.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest bid or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the Request for Quotation document and the Terms and Conditions of Supply, respectively.

The discounts offered and methods of application of the said discounts are as follows..... ( ).

Payments due us shall be paid by bank transfer to account No.....  
at.....bank in the name of.....

We have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation.

We are not in the IDB sanctions list and have not been suspended from participating in Public contracts in the Republic of Cameroon.

Bids shall be valid for a period of 90 days from date of submission of bids

Authorized Signature: \_\_\_\_\_  
Name and Title of Signatory \_\_\_\_\_  
Name of Supplier: \_\_\_\_\_  
Address : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Fax Number, if any \_\_\_\_\_  
Email address \_\_\_\_\_

## 7. FORM OF CONTRACT

*[The successful Bidder shall fill in this form in accordance with the instructions indicated]*

THIS AGREEMENT made

the *[insert: number]* day of *[insert: month]*, *[insert: year]*.

BETWEEN

- (1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of .... of the Government of {insert name of Country of Purchaser}, or corporation incorporated under the laws of {insert name of Country of Purchaser}]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called "the Purchaser"), of the one part, and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called "the Supplier"), of the other part :

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Services

The Purchaser and the Supplier agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other contract documents.
  - (a) the Letter of Acceptance
  - (b) the Letter of Bid
  - (c) the Addenda Nos. \_\_\_\_\_ (if any)
  - (d) terms and Conditions of Contract
  - (e) the Specification (including Schedule of Requirements and Technical Specifications)
  - (f) the completed Schedules (including Price Schedules)
  - (g) any other document listed as forming part of the Contract

3. In consideration of the payments to be made by the Purchaser to the Supplier as specified in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of *[insert the name of the Contract governing law country]* on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*  
in the capacity of *[ insert title or other appropriate designation ]*  
in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*  
in the capacity of *[ insert title or other appropriate designation ]*  
in the presence of *[ insert identification of official witness]*



## 8. TERMS AND CONDITIONS OF SUPPLY

Project Name: Livestock and Fisheries Development Project (LIFIDEP)

Employer: Livestock and Fisheries Development Project (LIFIDEP)

Package No. 8

- 8.1. Schedules for Supply: Goods to be supplied in 'a single delivery.
- 8.2. Fixed Price: The prices indicated in the Bid letter are firm and fixed and not subject to any adjustment during contract performance.
- 8.3. Performance guarantee: Within twenty (20) days of the notification by the employer, the supplier shall furnish the employer with a performance guarantee according to attached template. The performance guarantee is fixed at 5 % of the total contract amount.  
  
The a performance guarantee shall be returned or liberated within a deadline of one (1) month (30 days) following the date of provisional reception of the goods, following a release order signed by the employer after a request from the supplier.  
For lot 2, the release will be done on submission of the retention fund guarantee.
- 8.4. Delivery Schedule: The delivery should be completed as per above schedule within **30 days (lot1) and 60 days (lot 2)** from the date of receiving the service letter to execute the contract.
- 8.5. Insurance: The Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be in an amount equal to 110 percent of the value of the Goods on "All risks" basis. The IsDB shall be the loss-payee of the insurance and any indemnity shall be payable to the IsDB in a freely convertible currency.
- 8.6. Applicable Law: The Contract shall be interpreted in accordance with the laws of the Republic of Cameroon.
- 8.7. Resolution of Disputes: The Employer and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Employer and the Supplier, the dispute shall be settled in accordance with the provisions of the arbitration law or rules of the Republic of Cameroon.
- 8.8. Delivery and Documents: Upon delivery, the Supplier shall provide the following documents to the Employer:
  - (i) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
  - (ii) Manufacturer's or supplier's warranty certificate for lot 2; and
  - (iii) Certificate of origin for lot 2.

The goods shall be delivered at the LIFIDEP project office, Ayaba Street, Bamenda and shall be received by an acceptance committee composed of:

1. The Project Coordinator of LIFIDEP or his Representative: Chairperson
2. A Representative of North West Development Authority(MIDENO): Member
3. The Project Procurement Expert of LIFIDEP: Member
4. The Livestock Expert of LIFIDEP: Secretary
5. Representative of the Ministry of Public Contracts: Member
6. Supplier or his Representative: Member/Observer.

The acceptance committee shall cross-check the conformity of the supplies with the prescriptions of the contract, and decide whether there are grounds in favor of acceptance.

Where the supply does not conform, the supplier shall be requested to replace the defective items at her cost.

Where the supply does conform, the committee shall rule for acceptance. A provisional acceptance report will then be prepared and shall be signed by all members of the committee and the supplier.

Such a report shall clearly state the number of items, the quality of packaging and compliance with contractual clauses.

Any damaged goods or goods not meeting the required specifications shall be rejected and the supplier is required to replace them within 14 days.

- 8.9. Payment: Payment of the contract price shall be made in the following manner after presentation of the contractor's invoice in a format and number of copies to be agreed upon with the Islamic Development Bank and including all supporting documents:

a) (Optional advance payment) 20% of contract amount. Payment shall be made upon presentation by Supplier, of a bank guarantee (According to template included) from a first class bank approved by the Ministry In charge of Finance in Cameroon, covering the amount of payment hundred percent (100 %)

b) 100% (or 80% if advance payment made) upon receipt and acceptance of the delivered goods by the Employer.

Payments shall be made to the supplier by bank transfer to account No..... at.....bank in the name of.....

- 8.10. Warranty: Goods offered (lot 2) should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Employer. This warranty will be covered by a retention guarantee representing 10% of the total contract amount as per the attached model. The guarantee shall be released within 30 days on request by the supplier after final acceptance of the goods.

- 8.11. Defects: All defects will be corrected by the Supplier without any cost to the Employer within 30 days from the date of notice by Employer.

The name and address of service facility where the defects are to be corrected by the supplier within the warranty period are:

Facility: .....

Address :.....

- 8.12. Force Majeure: The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For the purpose of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Employer in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Employer in writing of such condition and the cause thereof. The Employer reserves the right to verify each declared case of Force Majeure. Unless otherwise directed by the Employer in writing, the Supplier shall continue to perform his obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

- 8.13. Required Technical Specifications: ( as provided by in supplier's bid)

Supplier confirms compliance with above specifications.

- 8.14. Failure to Perform: The Employer may cancel the contract if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a 14-day notice given by the Employer, without incurring any liability to the Supplier.

- 8.15. Taxes. IDB Financing does not cover the payment of taxes, duties, fees and any other similar imposition as may be levied under applicable law. These taxes as well registration duties (except fixed stamps fee) are borne by the government of Cameroon.

- 8.16. The Liquidated Damages shall be: 1/2000 of the initial amount of the contract per calendar day for the first thirty (30) days of late delivery and 1/1000 beyond 30 days lateness in delivery.  
The Maximum Percentage of Liquidated Damages shall be: Ten per cent (10 %) of the total contract amount.

- 8.17 Anti- Corruption and Anti- Fraud

The Bank financing shall be used solely for the purposes of the Project. Indeed, the Client undertake to ensure that the proceeds of the Bank financing shall not be used to finance any expenditure related to any Corrupt, Fraudulent, Collusive,



Coercive or Obstructive practices.

The Client as well as the Contractor, undertake to determine any Corrupt, Fraudulent, Collusive, Coercive or Obstructive practices once engaged in by its representatives or by the Contractor or by any third party having connection with the Services implementation, and taken timely and appropriate action satisfactory to the Bank to address such practices when they occur.

For the purposes of this Section:

- a) Coercive Practice: means any act or omission impairing or harming, or threatening to impair or harm, directly or indirectly, any Party or the property of the Party to influence improperly the actions of a Party.
- b) Collusive Practice: means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another Party.
- c) Corrupt Practice: means the offering, giving, receiving or soliciting directly or indirectly, anything of value to influence improperly the actions of another Party.
- d) Fraudulent Practice: means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a Party to obtain a financial or other benefit or to avoid an obligation.
- e) Obstructive practice: means,
  - (i) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede the Bank's investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
  - (ii) acts intended to materially impede the exercise of the Bank's access to contractually required information in connection with the Bank's investigation into allegations of a Corrupt, Fraudulent, Coercive or Collusive practice.


The client and the contractor, confirm the Bank's right to audit and examine the records and accounts of the Contractor as well as the accounts related to the Services implementation, and as they relate to the Project.

NAME OF SUPPLIER: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Date : \_\_\_\_\_



## 9. BANK GUARANTEE TEMPLATES

### 9.1: Performance Security template

[Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: ..... [Name and Address of Employer] .....

Date: .....

Performance Guarantee No.: .....

We have been informed that ..... [Name of the Contractor]. . . . . (hereinafter called "the Contractor") has entered into Contract No. . . . . [Reference number of the Contract]. . . . . dated . . . . . with you, for the execution of . . . . . [Name of contract and brief description of Works]. . . . . (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we . . . . . [Name of the Bank]. . . . . hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of . . . . . [Name of the currency and amount in figures] <sup>1</sup>. . . . . ( . . . . . [amount in words]. . . . . ) such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the . . . . . Day of . . . . . , . . . . . <sup>2</sup>, and any demand for payment under it must be received by us at this office on or before that date.

<sup>3</sup> This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision ICC Publication No. 758, except that the supporting statement under Article 15(a) is hereby excluded.

.....  
[Seal of Bank and Signature(s)]

#### **Note**

*All italicized text is for guidance on how to prepare this demand guarantee and shall be deleted from the final document.*

<sup>1</sup> *The Guarantor shall insert an amount representing the percentage of the Contract Price specified in the Contract and denominated either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Employer.*

<sup>2</sup> *Insert the date twenty-eight days after the expected completion date. The Employer should note that in the event of an extension of the time for completion of the Contract, the Employer would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the Employer might consider adding the following text to the form, at the end of the penultimate paragraph: "The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [one year], in response to the Employer's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."*

## 9.2 Advance payment guarantee template

*The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]*

Date: [insert date (e.g., day, month, and year) of Bid Submission]

Bidding Process Reference: [insert number and title of bidding process]

[bank's letterhead]

**Beneficiary:** [insert legal name and address of Employer ]

**ADVANCE PAYMENT GUARANTEE No.:** [insert Advance Payment Guarantee no.]

We have been informed that . . . . . ***[insert name of the Supplier]***. . . . . (hereinafter called "the Supplier") has entered into Contract No. . . . . ***[insert reference number of the Contract]***. . . . . dated . . . . . with you, for the supply of Goods and Related Services ***[insert name of contract and brief description of Goods and Related Services]*** (hereinafter called "the Contract").

Furthermore, we understand that, according to the Conditions of the Contract, an advance payment in the sum . . . . . ***[insert currency and amount in figures]*** ( . . . . . ***[insert currency and amount in words]***. . . ) is to be made against an advance payment guarantee.

At the request of the Employer, we . . . . . ***[insert name of the Bank]*** hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of . . . . . ***[insert currency and amount in figures]*** ( . . . . . ***[insert currency and amount in words]***. . . . . ) upon receipt by us of your first demand in writing. The Islamic Development Bank (IDB) shall be in a position to activate the guarantee without having to give further justifications where the supplier fails to perform his obligations under the contract.

It is a condition for any claim and payment under this guarantee to be made that the advance payment referred to above must have been received by the Supplier on its account number . . . . . ***[insert Supplier's account number]*** at . . . . . ***[insert name and address of the Bank]***. . . . .

. . . . . ***[Seal of Bank and Signature(s)]***. . . . .

**Note –**

*All italicized text (including footnotes) is for guidance on how to prepare this demand guarantee and shall be deleted from the final document.*

### 9.3 Retention fund guarantee

Bank.....

Reference of the guarantee: No.....

Addressed to [Indicate the Employer]

[Address of Employer]

Hereinafter referred to as the "the Employer"

Whereas..... [name and address of Supplier] hereinafter referred to "the Supplier" pledged, in execution of the contract, to carry out the supplies of [indicate the subject of the supplies]

Whereas it is stipulated in the contract that the retention fund fixed at 10% of the amount of the contract be replaced by a joint guarantee,

Whereas we have agreed to provide the Supplier with this guarantee,

We,.....[*name and address of bank*]

Represented by.....[*names of signatories*] and hereinafter referred to as "the bank",

Hence, we hereby affirm that on behalf of the Supplier, we guarantee and are responsible to the Employer for a maximum amount of.....  
[*in figures and words*] corresponding to 10% of the contract price

And we pledge to pay to the Employer within a maximum deadline of eight (8) weeks upon his simple written request declaring that the Supplier has not fulfilled his contractual obligations during the warranty period or is indebted to the Employer within the meaning of the contract amended where need be by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to 10% of the total amount of the supplies featuring in the final statement, without the Employer having to prove or give the reasons nor the reason for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this guarantee and we hereby incline to any amendment, addendum or change.


This guarantee shall enter into force upon signature and shall remain valid till the final acceptance of goods. It shall be released within thirty (30) days on request by the supplier after the final acceptance of the goods.

Any request for payment formulated by the Employer by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This guarantee shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

*Signed and authenticated by the bank*

At....., on.....



## **10. LIST OF BANKS AND FINANCIAL ORGANIZATIONS AUTHORIZED TO ISSUE BANK CAUTIONS IN PUBLIC CONTRACTS.**

### **BANKS**

1. Afriland First Bank (FIRST BANK), B.P 11 834 Yaoundé
2. Banque Atlantique du Cameroun (BACM) B.P 2 933 DOUALA
3. Banque Gabonaise pour le Financement International(BGFIBANK) B.P 600  
DOUALA
4. Banque Internationale du Cameroun pour l'Epargne et le Credit (BICEC); B.P  
1925 DOUALA
5. Citibank Cameroun( CITIGROUP) B.P 4 571 DOUALA
6. Commercial Bank-Cameroon (CBC) B.P 4 004 DOUALA
7. Ecobank Cameroon (ECOBANK) B.P 582 DOUALA
8. National Financial Credit Bank (NFC Bank) B.P 6 578 Yaoundé
9. Société Commerciale de Banques-Cameroun (SCB-Cameroun) B.P 300  
DOUALA
10. Société Générale Cameroun (SGC) B.P 4 042, DOUALA
11. Standard Chartered Bank Cameroon (SCBC) B.P 1 784, DOUALA
12. Union Bank of Cameroon PLC (UBC) B.P 15 569, DOUALA
13. United Bank of Africa (UBA) B.P 2 088, DOUALA
14. Banque Camerounaise des Petites et Moyennes Entreprises (BC-PME) B.P  
12 962 Yaoundé

### **INSURANCE COMPANIES**

1. Chanas Assurances S.A. B.P: 109/Douala;
2. Activa Assurances S.A B.P:12970/Douala;
3. Zenithe Insurance S.A B.P:1540/ Douala
4. AREA Assurance
5. PROASSUR

